

**Couples for Christ
Foundation for Family and Life
Pastoral-Organizational Structure
Roles and Responsibilities**

Servant General (SG)

- 1) Acts as keeper of the charism.¹
 - Ensures preservation and living out of CFC-FFL's charism.
 - Generally oversees the worldwide work.
- 2) Governs.
 - Appoints and changes members of the BoC; chairs the BoC meetings or delegates the same.
 - Appoints all major seniors, as follows: MM/Luzon/Visayas/Mindanao Mission Coordinators in the Philippines, International Coordinators of ministries, International Mission Coordinator (IMC), Regional Coordinators (RIC), Country Servants (CoS), District Servants (DS).
 - Approves all major decisions that affect the whole worldwide CFC-FFL community.
 - Approves all official formation modules intended for the standard formation of the worldwide membership.²
 - Decides on disputes within the worldwide CFC-FFL as brought to him.
- 3) Represents CFC-FFL with the Church hierarchy.³

Country Servant (CoS):

- 1) Governs CFC-FFL in a country.
- 2) Ensures preservation and living out of CFC-FFL's charism, vision, mission, Core Values and culture.
- 3) Appoints and changes members of his BoC; chairs the BoC meeting or delegates the same.
- 4) Appoints Region Coordinators (RC).
- 5) Represents CFC-FFL with the Church hierarchy in the country, or delegates the same.

Body of Counselors (BoC):

- 1) Assists the SG (or the CoS) on overall governance of CFC-FFL, acting as a consultative body.
- 2) Collectively looks to the preservation of the charism, vision, mission and culture of CFC-FFL.
- 3) Helps develop overall thrusts, strategies, policies and basic formation programs for CFC-FFL, and recommends same to the SG for approval.
- 4) Members assist each other in their respective tasks by giving inputs as needed.

Heads of territories/ministries (in general)

¹ The CFC-FFL charism is evangelization within the context of family renewal. The charism is enunciated by our vision and mission statements and parameters are delineated by our Core Values.

² As stated, these are formation modules intended as standard formation. As such, other seniors can formulate other localized teachings and formation modules that do not have to be referred to or approved by the SG.

³ Mainly with the Holy See and the CBCP, though of course with all bishops throughout the world. For the latter, those who more directly represent CFC-FFL are the local leaders.

- 1) Governs the territory/ministry.
- 2) Forms a core team to assist him/her.⁴
- 2) Promotes, protects and strengthens the vision, mission, Core Values and culture of CFC-FFL.
- 3) Proactively brings important matters up to the SG (or to the CoS) and the BoC for guidance and direction.
- 4) Appoints workers under him/her, with seniors or those assigned to major services subject to submission to the BoC and approval by the SG (or the CoS).

Heads for Metro Manila, Luzon, Visayas, Mindanao

- 1) Governs the territory.
 - Pushes our evangelization work.
 - Directs the work of those under him.
 - Monitors financial contributions and acts to promote generosity and faithfulness in financial giving.
- 2) Integrates the various family and social ministries in the territorial work.
- 3) Establishes new districts as appropriate, subject to approval of the SG.
- 4) Ensures good relationship with the Church hierarchy.

Heads of Family and Social Ministries

- 1) Directs the overall work and programs of the ministry.
- 2) Works with territorial governance for implementation, in subordination to the territorial governance.

District Servant (DS)

- 1) Governs the district.
- 2) Forms a core team to assist him.
- 3) Promotes and oversees the establishment of CFC-FFL in new places within his district.
- 4) Oversees the work of Cluster Coordinators in his district.
- 5) Ensures the proper contribution of the district to the financial health of the community.
- 6) Maintains good relationship with the bishop.

Cluster Coordinator (CIC)

- 1) Helps promote, protect and strengthen the vision, mission, life and culture of CFC-FFL in the vicariate.⁵
- 2) Acts as pastoral leader for CSs in his cluster.
- 3) Oversees the work of CSs in his cluster, if so appointed by the DS.
- 4) Ensures that the chapters conduct the required teaching and training courses.
- 5) Maintains good relationship with the vicar general.

Chapter Servant (CS)

- 1) Functions as the top leader of a chapter, which is the basic subdivision of the community that is CFC-FFL.
- 2) Exercises overall pastoral care of all the members of the chapter.
- 3) Enforces discipline and good order within the chapter.

⁴ All core teams can have from 3 to 10 members.

⁵ Called “deanery” in the USA, and possibly other names in other countries.

- 4) Appoints and removes leaders for all positions of service in the chapter.
- 5) Oversees directly the work of Unit Servants (US), and through the USs the work of Household Servants (HS).
- 6) Identifies and oversees the development of leaders and other resource persons within the chapter.
- 7) Approves household groupings, any movements of members to other households or other chapters, and any reorganization.
- 8) Purges the chapter membership of uncommitted members.
- 9) Promotes financial stewardship and generosity of the members, ensuring regular monthly giving.
- 10) Maintains good relationship with the parish priest (pastor).⁶

(SG. Dec 20, 2010)

⁶ He ensures compliance with the guidelines in our paper on “Being a Servant to the Church – Engagement in Parishes and Dioceses,” Parts 1 and 2.